

## **Minutes of Trustees' Meeting December 8, 2014**

Present: Lisa Sedivy, Duane Heiden, Dixi Wellman, Jamie Watts, Russ Harms. Clint Schuler, Brian Ebke, Gary Hailey, Scott Shreve, Tim Sutter, Brian Johnson, and Sandy Blankenship.

Meeting began at 7:05 p.m. with a prayer. Duane made motion to approve the minutes and Russ seconded. Minutes of October meeting were approved.

### Old Business:

- Tree trimming—some done. There are some trees along back that need trimming. Trustees will look at some of the trees and get some estimates. Duane will check with companies.
- Sink in kitchen on north wall: Brian will look at.
- Window in parsonage study is rotting out. Tabled until spring.
- Bedroom window in parsonage is broken—will fix this.
- Snow blower has been purchased and is at the parsonage.
- Snow plow volunteer schedule is done.
- Insurance adjuster came to check our roofs and found no damage to roofs. On the education wing, there is damage involving air conditioners. Brainards' estimate was \$10,500. There was a \$3,000 deductible. The check has been received and deposited. Chuck Christensen may be able to help. Defer this to spring. There is also some gutter damage. The deductible is \$3,000 per occurrence.
- Sanctuary lights—Scott would like to get light bulbs replaced. Half of the lights are out. If we can get lift for Friday night (Dec. 12<sup>th</sup>) and then can get some people to help, will change bulbs. Brian J. will check on getting lift. Most likely need more bulbs.
- Handicapped parking signage has been done.
- Trim in library and baseboard—will work on this.
- Ramp leading to the office entrance and associated sidewalks—will defer to spring. Tim Sutter will do this work. Tim and Jaime will use the leftover dirt.
- AED (Automated External Defibrillator) will be installed.

### New business:

- Elevator inspection will take place Thursday 10<sup>th</sup>, with fire marshall inspection on December 22<sup>nd</sup>. Ribbon cutting will be December 21<sup>st</sup> between services.
- The flag on the new Methodist sign (on elevator addition) will be repainted
- Choir loft renovation—figure out wheelchair accessibility (32" required for wheelchair accessibility). Sub committee to research this: Dave Meisbach will consult with, Gary Hailey, and Duane Heiden. May check with Joy Maag to see what she knows of what's under the raised floor in choir loft.

- Bucket lift for remaining painting in narthex: If have the lift for the bulb change, then a little painting that needs to be completed.
- Scott said that the statement for Re-affirmation of tax exemption has been completed for 2015.
- Lawn care for next year with Mr. Amoto: If we don't do step #3 we save \$275. Pre emergent and fertilizer are the first two applications. We need to do parsonage yard, and back to back as far as volleyball court. Brian J. asked about getting estimates from another group. Brian J. will bring information back to February meeting. Brian J. and Duane will take care of deciding on this by the deadline for Mr. Amoto discount.
- Light in hallway by education entrance and light in kitchen entrance need to be replaced. Gary and Brian E. will take care of lights.
- HVAC work by Chuck Christensen: changed filters, two furnaces needed venting (leaking and rusting). He'll check after elevator is finished. Three new covers are being made. Checking about sanctuary blower running 24/7.

Other issues discussed:

Old floor buffer in furnace room has not been used. Scott has permission to remove the old buffer and will keep it in parsonage garage for a while.

Northwest door, when going down towards rooms, to left there's a chunk out of wall. When do the lights Jamie said he'd work on that.

Tim—when works on sidewalk out from Sunday School, said that city sidewalk needs repair. City will pay for one square if church replaces one.

Insurance on Scrip: our insurance now covers up to \$5,000. Will cost \$174 if move it to \$10,000. Looked at a file cabinet that would be more secure and that's \$1,000. Recommended also look at small gun safe. Gary and Clint will check on this.

Clint said he has a 7 ft. Christmas tree and lights. He asked if the church had need of it, but we have enough trees at this time.

Lisa Sedivy will be leaving the Trustees and we thanked her for her service. Gary Hailey and Tim Sutter will become consultants to the Trustees. New members coming onto the Trustees are: Mark Buell, Mike Burchardt, and Clint Schuler.

Motion to adjourn by Brian J., seconded by Russ. Meeting adjourned at 8:30 pm.

Submitted by,

Sandy Blankenship, Secretary to Trustees